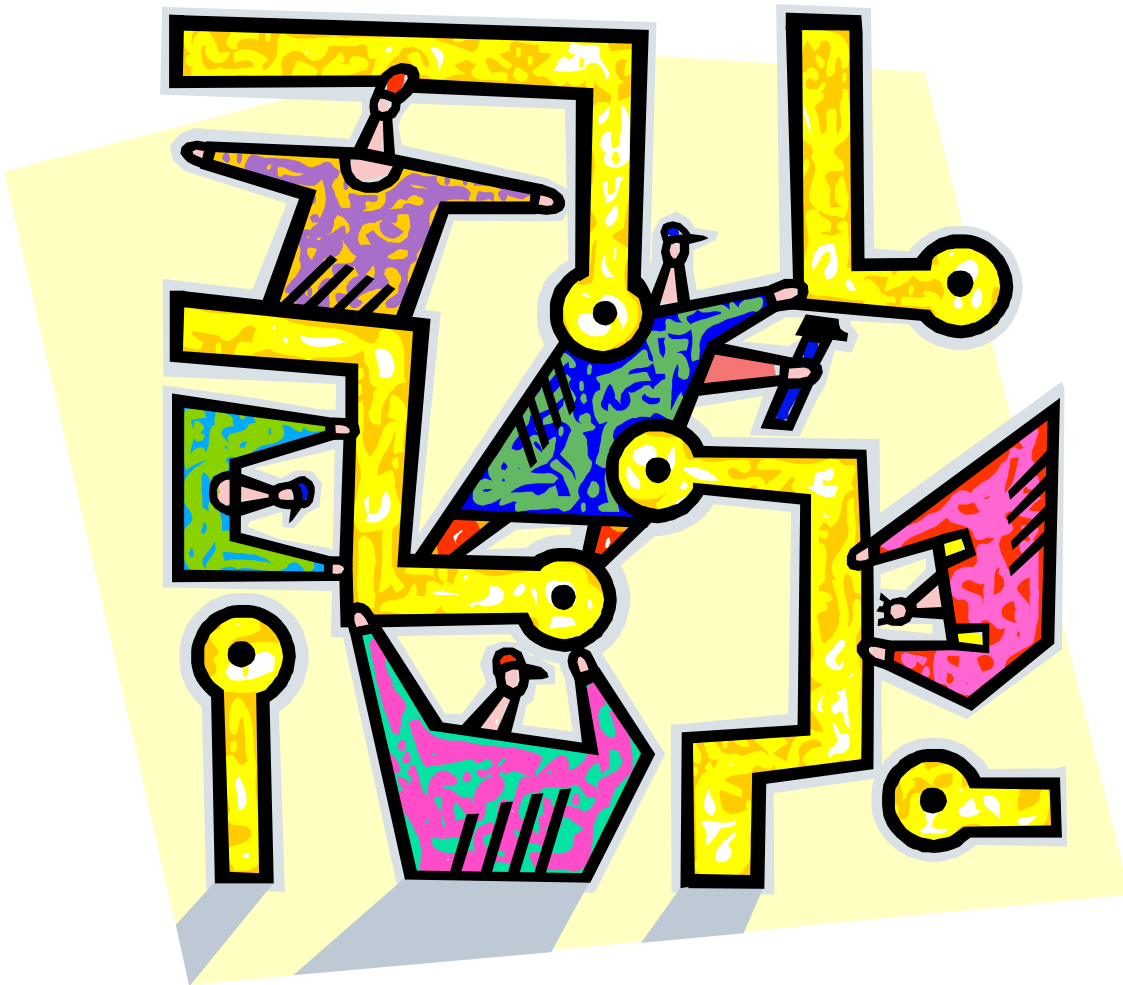


<Name of Project>
Issue Management Plan



Document Revision History

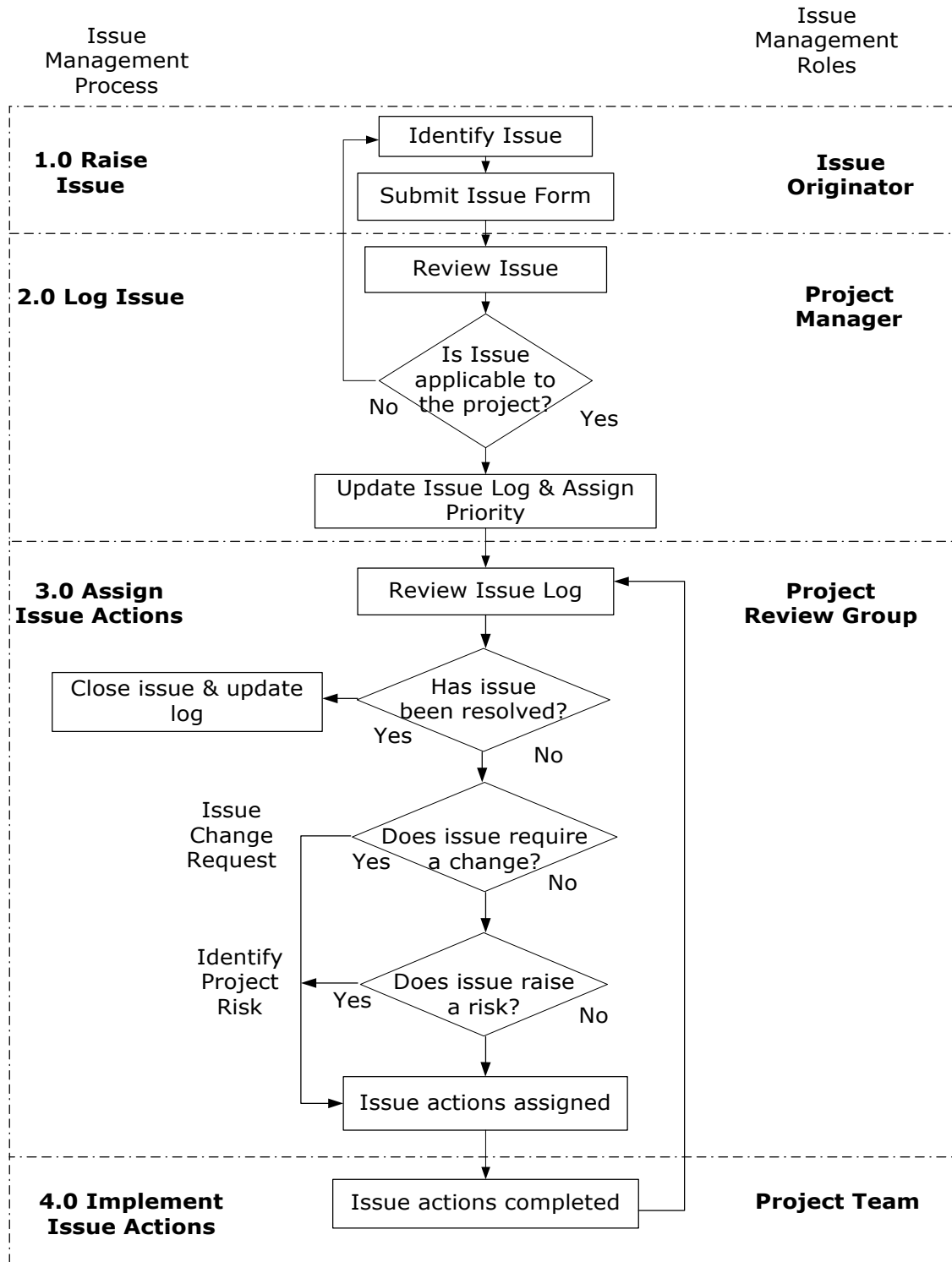
Version Number	Date	Description

Overview

Describe the purpose of issue management. Provide an overview of the general process for the management of issues within the project.

Issue Process

Provide a diagrammatic representation of the processes and procedures to be followed in order to initiate, evaluate, review, and resolve issues within the project. An example follows:



Issue Management Roles

Define the roles and responsibilities for all resources - both internal and external to the project - involved with the identification, review and resolution of issues within the project.

Issue Form

Describe the purpose and usage of the "Issue Form". Insert a blank copy of the form with this plan.

Issue Log

Describe the purpose and usage of the "Issue Log". Insert a blank copy of the actual Issue Log with this plan.